

# POWERPOINT TIPS

Start presentation from first slide	F5
Run the next animation or advance to the next slide	Enter or Spacebar (or click the mouse)
Return to the previous slide	Backspace
Jump to a particular slide	Type the slide number and press Enter
Jump to the first slide	Home
Jump to the last slide	End
Go to a black screen or resume slide show from a black screen	B (or period)
Go to a white screen or resume slide show from a white screen	W (or comma)
End a slide show	Esc or - (hyphen)
Erase annotations from a slide	E
Change pointer to a pen (and display it and the Popup Menu button, if hidden)	Ctrl + P
Change pointer to an arrow (and display it and the Popup Menu button, if hidden)	Ctrl + A
Hide the pointer and the Popup Menu button	Ctrl + H
Hide the pointer and the Popup Menu button after 15 seconds	Ctrl + U
Display the shortcut menu	Shift + F10
Jump to the next hyperlink on a slide	Tab
Jump to the previous hyperlink on a slide	Shift + Tab
Launch selected hyperlink	Enter